

# Instructions to authors

The Journal will consider for publication editorials, original articles, short reviews, case reports, technical notes, and book reviews in French language dealing with different aspects of sports traumatology and sports medicine providing readers with a regular update on recent developments. Official journal of the French Society of Sports Traumatology, the journal is an indispensable gateway to information and training for practitioners and students. Before publication, articles are submitted for review to 2 reviewers : modifications suggested by the reviewers must be included in a second version of the manuscript and resubmitted to the Journal. The Journal is not responsible to authors for rejection under the decision of the Editorial Board and the Editor-in-Chief.

Authors are requested to present their manuscripts in accordance with the rules defined by the journal. Manuscripts which do not comply with the rules of presentation will be returned to the authors without review. Authors should keep a copy of the complete manuscript, including tables and figures.

## Editorials

- ❑ Their length is 4 to 8 pages with 10 references.
- ❑ They are generally requested by the Editorial Board, but they are submitted to reviewers.
- ❑ Their objective is to introduce a series of articles that offer a potential matter of debate.

## Review articles

- ❑ Concerning length of articles : original articles should not exceed 5 000 words, including tables and figures (500 words each) and maximum 40 references. Review papers should not exceed 7 500 words, including tables and figures (each counts 500 words) and maximum 80 references. Clinical cases should not exceed 1 000 words, and 10 references. Editorials, which are usually solicited by the editors, should not exceed 1 500 words plus one table, and 15 references.
- ❑ They must constitute reference articles on a given topic, and therefore they must be complete, based on updated international bibliography.
- ❑ Their style should be easy, with short sentences and each section should not exceed 30 lines. Subtitles, tables, figures, frameworks and every illustration helping to underline the message are welcome.
- ❑ The legends of figures and of tables must be specific enough to be understood independently from the text. Frameworks should outline particular points without interrupting the reading of the article.
- ❑ Moreover, in order to be didactic and easy to remember, these articles must underline the main points in the conclusion of each section and in the summary which should provide the essential data included in the article.

## Publication requirements

The cover letter must provide the address, telephone and fax numbers of the

corresponding authors. It must include the following statement: "We approve the submission of this paper to "Journal de Traumatologie du Sport" for publication. We confirm that neither the manuscript nor any part of it has been published or is being considered for publication elsewhere (abstracts <300 words excepted). We confirm that the paper has been read and approved by all authors".

The title page should contain:

- (a) Title without abbreviations,
- (b) Initials of first and middle name, and last name of each author,
- (c) Name and address of departments and institutions,
- (d) A short running title of no more than 40 characters,
- (e) Address, phone, fax, e-mail of the corresponding author.

The Summary should not be longer than 250 words. Provide up to five keywords at the end of the summary. Each part of the manuscript (title, French résumé, English the summary, body of text, acknowledgements, bibliography, figures, tables, figure legends) begins on a separate page. A summary of at least 150 words must be provided for all non-structured texts.

## Reference List

Number References consecutively in the order in which they are first mentioned in the text. Use the style of the examples given below:

- (1) Standard Journal articles - List all authors when 6 or fewer; when more than 6, add et al.: [1] Yalow RS, Berson SA. Immunoassay of endogenous plasma insulin in man. *J Clin Invest* 1960;39:1157-75.
- (2) Chapter in a book (the authors are the editors): [2] Marks V, Rose RC Eds. *Hypoglycemia*. Oxford Blackwell; 1965. p. 240-58.
- (3) Chapter in a book (the authors are not the editors): [3] Weinstein L, Swartz MN. Pathogenic proper-

ties of invading microorganisms. In: Sodeman WAJr, Sodeman WA, editors. *Pathologic physiology: mechanisms of disease*. Philadelphia: WB Saunders; 1974. p. 457-72.

## Presentation of figures and their captions

- ❑ Photos should be provided in digital format if possible. The minimal resolution is 300 dpi which can be produced with 2 Mega pixel cameras. Avoid, if possible, using ubiquitous software such as "MacDraw", "Paint"... Artwork should be sent by email or on a CD (with three printouts).
- ❑ If you do not have a digital version, glossy prints are acceptable (ideally 10 × 15 cm). On the back of the glossy print, write the name of the first author and the figure number as well as an arrow indicating the top.
- ❑ Microscope photos must show the scale.
- ❑ Laser printouts of drawings (curves, histograms...) are acceptable.
- ❑ All figures must be numbered.
- ❑ Figure captions, in French and English, should be typed in numerical order on a separate sheet.
- ❑ Color prints are accepted if warranted by the context (bacteriology, dermatology...).
- ❑ Photocopies are not acceptable for tables.
- ❑ Attention: too many tables can hinder the layout.

## Ethical considerations

For studies performed on humans, the procedures respect the standards set up by the local, regional, national, or institutional Ethics Committees or are in agreement with those set out by the 1975 Helsinki declaration as revised in 1983. For studies performed on animals, rules concerning the use of animals and/or their care have been respected.

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## Instructions to send a manuscript

Authors are encouraged to submit the final version of their revised article on computer disks with the typed revised manuscript, or send it to the electronic addresses as indicated below. Microsoft Word must be used. Cds and email must be labelled with the article title and the author's name. The use of cds or email will speed up the processing of manuscripts if authors adhere to the following conventions:

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- Place figure legends after the text of the article, followed by the tables.
- Put references in the style set forth by Journal de Traumatologie du Sport. If references are not in the proper style, disks will be returned to authors.
- Never type the letter "1" for the numeral "1" or the letter "O" for the numeral "0".

- Do not divide words by manually hyphenating at line endings. If your processor has automatic hyphenation, turn it off. The text should be typed in lower case, 1.5 cm between lines. Do not separate words with a hyphen at the end of a line. For proper names and titles, use one capital letter then lower case. Once the article is accepted for publication, authors will receive galley proofs which must be sent back within 48 hours.

### Manuscript submission

Please send all manuscript files to [sylvie.besch@hotmail.fr](mailto:sylvie.besch@hotmail.fr)

## Conflict of interest

In accordance with international practices concerning conflicts of interest, all submitted manuscripts must be accompanied by a declaration of conflict of interest. A conflict of interest exists when an author or co-author has financial or personal interests with other persons or organisations that may influence his professional judgement concerning an essential factor (such as a patient's wellbeing or integrity of the research). The main conflicts of interest include financial interests, clinical trials, occasional business involvements and family connections. *All authors of the publication must declare all of the relationships they have had during the past 3 years that might be considered to have a potential conflict of interest but only in connection to the published article. General rules (for journals not included in Elsevier Electronic Submission system EES):*

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