

Instructions to authors

REVUE DE MICROPALÉONTOLOGIE



General remarks

The journal REVUE DE MICROPALÉONTOLOGIE publishes original articles with international interest concerning all fields of micropalaeontology.

Text

All manuscripts are written in English. The first page contains the title, the name and complete address of all authors. A corresponding author needs to be indicated, including his (her) e-mail address. The **title** should be short, precise and provided in both English and French. The **abstract** should also be provided in both English and French. It should not exceed 500 words and should be concise and informative containing methods, results and conclusions. A maximum of 6 **key words** (in both English and French) should follow the abstract. The **text** should be written with double spaced lines, 12 point characters and large margins. Chapters are numbered hierarchically (e.g. 1, 1.1, 1.2, 1.2.1). Foot notes are not allowed. The decimal system has to be used. Unit symbols should not have a full stop or a plural ending.

Authors should follow the Codes of Zoological and Botanical Nomenclature. Names of genera and species are printed in italics, for example:

Class FORAMINIFERIDA Eichwald, 1830
Order ROTALIACEA Ehrenberg, 1839
Family NUMMULITIDAE De Blainville, 1825
Genus *Heterostegina* d'Orbigny, 1826
Heterostegina papyracea Seguenza, 1880

If a new species is described in the article, the type specimen has to be designated clearly and the place of its curation to be indicated. The abbreviations for new taxa are nov. gen., nov. sp. etc. Synonymy lists may be shortened to essential references. Numbers of figures or plates are quoted in arabic numbers within the synonymy list even if originally given in roman numbers, e.g.:

1880 *Heterostegina papyracea* nov.sp. - Seguenza, p.90, pl.9, fig.4.

1999 *Heterostegina papyracea* Seguenza - Papazzoni et Sirotti, p.7, pl.1, fig.1-6.

References

Only references quoted in the text may be listed in this part of the manuscript. The order of references is first alphabetically by author and then chronologically, e.g.:

Boucot,A.J., 1963.
Boucot,A.J., 1975a.
Boucot,A.J., 1975b.
Boucot,A.J., Lawson, J.D.,1999.
Boucot,A.J., Jonhson, J.G., Staton, R.D., 1964.
Chaabani,F., 1978.

The following formatting system has to be adopted:

Articles in journals

Dumitrica, P., 2001. On the status of the radiolarian genera *Gonosphaera* Jørgensen and *Excentroconcha* Mast. *Revue de Micropaléontologie* 44 (3), 189-198.
Foucher, J.C., 1979. Distribution stratigraphique des kystes de dinoflagellés et des acritarches dans le Crétacé supérieur du Bassin de Paris et de l'Europe septentrionale. *Palaeontographica B* 169 (1-3), 78-105.

Books

Loeblich, A.R., Tappan, H., 1964. Foraminiferal genera and their classification. Van Nostrand Reinhold Co, New York, 2 vol., 970 +847 pp.
Boucot, A.J., Lawson, J.D., eds., 1999. Palaeocommunities -A case study from the Silurian and lower Devonian. *World and Regional Geology* 11. Cambridge University Press, Cambridge, 895 pp.

Chapter in a book or edited books

William, G.L., Bujak, J.P., 1985. Mesozoic and Cenozoic dinoflagellates. In: Bolli, H.M., Saunders, J.B., Perch-Nilsen K. (Eds.), *Plankton stratigraphy*. Cambridge University Press, Cambridge, pp. 847-964.
Tröger, K.-A., 1989. Problems of Upper Cretaceous inoceramid biostratigraphy and paleobiogeography in Europe and western Asia. In: Wiedmann, J. (Ed.), *Cretaceous of the western Tethys*. *Proceedings 3rd International Cretaceous Symposium, Tübingen 1987*, 911-930.

Reports, files, abstracts

Seilacher, A., 1997. Precambrian life styles related to biomats. *Geological Society of America, Abstracts with Programs*, 29, A-193.

Theses

Dayja, D., 2002. Les foraminifères néogènes, témoins de la chronologie, de la bathymétrie et de l'hydrologie du Corridor Rifain (Maroc septentrional). Thèse de doctorat, université P.-M.-Curie, 339 p. (unpublished).

If a reference is translated or transliterated the original language or translation is given in brackets, e.g.:

Grunt, R.E., 1980. Atirididy Russkoi platformy [Athyridids of the Russian Platform]. *Akademiia Nauk SSSR, Paleontologicheskii Institut, Trudy* 182, 1-163 [in Russian].
Wang, J.Q., Zhu, M., 1996. [An Ordovician vertebrate from Inner Mongolia]. *Chinese Science Bulletin* 42, 1187-1189 [in Chinese].

Illustrations

Every figure and table should be printed on a separate sheet of paper and marked with its number and author. Drawings, diagrams and photos are numbered as figures. They should be 164 mm or 78 mm in width and maximum 220 mm in height. The required space for figures should be economised by figure structure and planning. All figures should have an excellent quality and reproducibility (a resolution of at least 300 ppi). Leaflets are not allowed. **Hand drawings** should be done with ink on good quality cardboard. Laser or ink prints of high quality (high definition) are possible also. **Photos** should be clear, rich in contrast and on glossy paper. Avoid brightness values too white, too black or grey shades without enough contrast. Mounted photos within a plate or figure should have a brightness and contrast similar for easy reproduction. Mounted photos cover the whole rectangle and display even narrow spaces between. A white or black background is possible. The numbering of mounted figures is given with sans serif arabic numbers (Helvetica or Arial of 12 points) from left to right and up to down. Photo prints can only be accepted on photo paper and in high quality. Electronic images are accepted also. Scanning artefacts or visible pixels are to be avoided. A simple scale bar or enlargement statement has to accompany every figure as e.g., maps, logs and photos of objects. All numbers and letters are clear and not smaller than 2 mm. Frames around figures as well as characters, figures, tables or diagrams from a type writer are not allowed. Every figure or plate has a complete and informative caption in English. They are printed on separate pages. Every figure possesses a reference within the text. Colour figures are possible if paid by the authors.

Electronic manuscripts

The following formats are accepted:

Text – Microsoft WORD for Windows or RTF

Figures – TIFF, JPEG, PDF, EPS (high resolution and not compressed)

Proofs and offprints

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